

Minutes of the 1st meeting of Internal Quality Assurance Cell (IQAC) held on 8th July 2016.

As per the guidelines of National Assessment and Accreditation Council (NAAC) for creating of Internal Quality Assurance Cell (IQAC) and submission of Annual Quality Assurance Report (AQAR), the Institute has formed a committee as per the said guidelines. The following is the composition of IQAC.

1. Chairperson: Prof. PJ Narayanan, Director
2. Senior Administrative Officer – Mr. Appaji, Assistant Academic Officer, Academic Office
3. Faculty Members –
 - 1) Dr. Marimuthu Krishnan
 - 2) Dr. Priyanka Srivastava
 - 3) Dr. P.K. Reddy
4. Member from the Management - Mr. Srini Raju, Member, Governing Council.
5. Nominee from local society, Students & Alumni -- Mr. S Chandrasekhar Karri, Alumni
6. Nominee from Industrialists -- Mr. Ramesh Loganathan, Progress Software
7. Coordinator of the IQAC -- Dr. Pradeep Kumar R, Registrar

The committee met on 8th July 2016 regarding renewal of Accreditation and the procedure to be followed in this regard.

1. The committee found that AQAR for last 5 years are to be submitted now as the guidelines in this context from NAAC are recently known from the NAAC Website.
2. The committee decided to meet once in every semester to assess the quality of teaching and best practices to be introduced for improving the quality of Academics, Administration and Research activities of the Institute.
3. The committee has gone through the format of AQAR and discussed various aspects to be collected from various sections of the Institute and to prepare for the 5 years AQAR along with Self Study Report (SSR) and submit to NAAC for reaccreditation in time.

In this context, the coordinator of the committee has been asked to coordinate and see that all the reports (AQAR & SSR) are submitted in time.

Date: 9th July 2016

Appaji
9/7/16

Ramachandran

Coordinator, IQAC

Chairperson, IQAC

P. J. Narayanan