International Institute of Information Technology
Hyderabad

Notice Inviting Tender (NIT) under Two-Cover Bid System

For supply of

Water Quality Testing Instrument

International Institute of Information Technology
Hyderabad.

Tender No.: IIIT-H/Purchase/2022-23/02; Date: 6th January 2022
Sealed quote should reach to the below address on or before 18th January 2022, 3pm.

Director
IIIT Hyderabad
Professor CR Rao Rd, Gachibowli, Hyderabad,
Telangana 500032, India.
INTRODUCTION

The IIIT-H (henceforth referred to as the Purchaser), Hyderabad is planning to purchase Servers for research activities. Bids are invited from bidders in two-cover format, as per the bill of quantity (BoQ) in Annexure-I.

1. BIDDER’S ELIGIBILITY CRITERIA

1.1) Bidder should be an OEM or its authorized vendor. The bidder should submit documentary proof that he is authorized by the OEM to supply the equipment.

1.2) The bidder should have a track record of having previously supplied similar equipment to Central/State Government or other reputed firms. Purchase order copies of previous installations are required along with customer contact details.

1.3) In the technical bid, the bidder should clearly demarcate the responsibilities between the OEM and the bidder. Complete details of the same have to be submitted in the technical bid. However, for complete supply, installation, and post-installation service, the bidder shall be responsible.

1.4) The bidder has to provide an undertaking on the official letterhead of the company that it has not been blacklisted by any department or undertaking of the Central or State Government department/Public Sector Undertakings (PSU)/Public Sector Enterprises (PSE)/Banks in India.

1.5) The bidder (along with the OEM) should be in a position to demonstrate their competence and capability (with sales office and service centre based in Hyderabad), as a team, to deliver all the services expected during the period.

2. SUBMISSION OF BID

2.1) The offer should be in the two-bid system in a two-cover format – i.e., “Technical bid” and “Commercial bid”. Last date of submission is 18th January 2022, 3 pm.

2.2) Technical bid must contain only the technical details. This part must not include price offered by the bidder. The price must be mentioned only in the commercial bid part.

2.3) Late or delayed tenders shall be summarily rejected.

2.4) Bidder(s) must submit their PAN issued by Income Tax authorities, TIN, and a copy of the PAN/TIN with the bid.

2.5) Bid document(s) and all enclosures must contain the name and address of the bidder, as well as the signature and seal of the authorised representative of the bidder.

2.6) The Bank/RTGS details on the letterhead of the bidder(s) must be submitted along with the tenders (technical bid). A copy of the cancelled cheque should also be attached.
3. **TECHNICAL BID**

The technical bid should contain the following:

3.1) Overall compliance statement indicating adherence to each and every clause in the terms and conditions, as per Annexure-II.

3.2) Detailed technical description of the products and datasheets for the specific configuration options quoted.

3.3) A letter from the OEM authorizing the bidder to bid for this tender.

3.4) Terms for licensing (perpetual or linked with support contract) and service/support for each hardware/software component. Terms for software usage and update should be unambiguously stated.

3.5) It is mandatory that the Bill of Quantity (BoQ) adequately covers all necessary equipment. The bidder is required to indicate, by filling-in Annexure-I, whether each line item in the BoQ is quoted.

3.6) The bidder must specify the exact make and model number of device quoted.

3.7) System should be factory assembled and tested at the OEM site.

3.8) Technical proposal should contain un-priced detailed BoQ.

3.9) Part numbers for all the quoted products should be specified.

4. **COMMERCIAL BID**

4.1) The commercial bid should contain details of the prices for each of the subsystems (including the software licenses if any), clearly mentioning the rate and the quantity. Price quoted should be inclusive of all taxes, delivery, and installation charges at, IIIT, Hyderabad.

4.2) Price must be offered only in the prescribed priced bid format for all the line items (Annexure III).

4.3) Price should include all discounts applicable to research institution

5. **INSTALLATION**

The total solution consisting of supply, installation, and commissioning, as per the PO (Purchase order), should be completed within 6-8 weeks after receiving firm PO from IIIT, Hyderabad.

6. **WARRANTY AND OEM SUPPORT CONTRACT**

6.1) The bidder/OEM shall be fully responsible for the warranty period.

6.2) Preventive maintenance and repairs supplied by the bidder are the responsibilities of the bidder.

6.3) OEM support contract should be for a period of One year from the date of acceptance of the equipment.

6.4) While the support contract is valid, the bidder/OEM shall attend to all the problems on site and shall replace the defective parts at no extra cost to the purchaser within 3 working days after reporting the issue
6.5) Performance security guarantee through any nationalized bank in India for 10% of the total purchase order amount shall be given by the selected bidder to the Purchaser (DD favoring “IIIT-H, Hyderabad “.) Format of the performance security guarantee will be given by the purchaser at the time of issuing the purchase order.

6.6) OEM/bidder shall clearly specify the conditions over which the service obligations will be void. Detailed document regarding warranty conditions and applicability should be submitted along with bid with a declaration of accepting the warranty conditions of the purchaser.

7. GUIDELINES

7.1) Regarding any clarification on technical aspects or any other issue, a pre-bid meeting will be held on a date and time will communicated through email, if any, may only be submitted to the email ID — head.procurement@iiit.ac.in before the pre bid meeting. No queries will be entertained after the pre-bid meeting.

The changes in the tender, if any, made after pre-bid meeting, would be published on the IIIT website.

7.2) Delayed and/or incomplete tenders are liable to be rejected.

7.3) The technical bid should not contain any price information. Non-conformance will result in disqualification.

7.4) All pages of the technical bid should be duly signed by the bidder.

7.5) The bidders are requested to go through the terms and conditions detailed in this document, before filling out the tender. Agreeing to the terms and conditions of the tender document (by signing all pages of the copy of the tender document) is a mandatory requirement.

7.6) Award criteria: the two-cover system will be followed; the technical and commercial bids will be opened:

(i) Commercial bids of technically qualified bids alone will be taken up for further processing. Decision of IIIT, Hyderabad will be final and binding.

(ii) IIIT -H, Hyderabad will award the contract to the bidder whose technical bid has been determined by the Purchase Committee to meet technical evaluation criteria, and who has offered the lowest evaluated bid price.

7.7) IIIT-H, Hyderabad reserves the right to accept or reject any bid, and to cancel the tender process and reject all bids, at any time prior to the award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for the IIIT-H action.

7.8) The Director, IIIT Hyderabad reserves the right to modify the technical specifications or the required quantity at any time.

7.9) Any disputes will be under jurisdiction of Hyderabad.

7.10) The bid must be addressed to “The Director, IIIT, Gachibowli, Hyderabad and the hard copy should be submitted via post or in person to—“IIIT, Professor CR Rao Rd, Gachibowli, Hyderabad, Telangana 500032”. In addition softcopy should be emailed to head.procurement@iiit.ac.in

7.11) Contact: any queries or requests for clarification must be directed (through email only) to head.procurement@iiit.ac.in
8. COMMERCIAL TERMS AND CONDITIONS

8.1) The commercial bid should contain, among other things, payment terms, warranty, installation, and commissioning charges. These charges will be paid only after successful supply, installation and acceptance.

8.2) Price should be quoted per unit and the total amount for the required quantity should also be quoted.

8.3) Offer should be valid for 60 days from the date of submission.

8.4) EMD for Rs. 30,000 should be submitted in a separate cover along with the technical and commercial bids (total 3 covers to be submitted).

8.5) EMD of unsuccessful bidders will be returned after tender process.

9. PAYMENT TERMS

9.1) Payment terms 90 % after delivery & and balance 10% on Installation / acceptance / submission of bank guarantee and warranty certificate.

9.2) The performance security guarantee deposit will be returned after successful completion of one year after installation.
ANNEXURE –I

Technical specifications:

Water quality sonde to monitor water quality parameters: with Optical DO, EC, pH, ORP, Temperature and Depth sensors, integrated self-cleaning system, a 3m tough cable with connectors at both ends. Turbidity optical electrode, Calibration Standard for Turbidity; NITRATE ION SELECTIVE ELECTRODE, Calibration Standard for Nitrate; Chlorophyll electrode, 25ml Bottle of 20% WT Rhodamine Dye Stock Solution; CDOM electrode, pH Buffer Solution; buffer (480 ml) Conductivity Calibration Solution.

ANNEXURE -II: TECHNICAL BID COMPLIANCE CHECKLIST

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<thead>
<tr>
<th>Sl. No</th>
<th>Criterion</th>
<th>Yes/No</th>
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<tr>
<td>1</td>
<td>Letter from OEM that the bidder is authorised to supply the equipment</td>
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<td>2</td>
<td>Whether the bidder has supplied similar equipment to Govt institutes or</td>
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<td>reputed firms and whether documentary proof attached</td>
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<td>3</td>
<td>Declaration that the bidder is not blacklisted by any Govt entities in</td>
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<td>India</td>
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<td>4</td>
<td>Detailed technical specifications and datasheets for all line items</td>
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<td>5</td>
<td>Terms for hardware/software licensing, updates and support clearly stated</td>
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<td>6</td>
<td>BoQ compliance sheet filled in and a copy of masked commercial bid</td>
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<td>Attached</td>
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ANNEXURE -III: Price Bid Form

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<thead>
<tr>
<th>S.No</th>
<th>Product ID</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Taxes(%)</th>
<th>Total Price(INR) incl.taxes</th>
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All the vendors should quote using the above format only else will be disqualified.