IIIT-H DATA IHUB FOUNDATION
International Institute of Information Technology
Hyderabad

Notice Inviting Tender (NIT) under Two-Cover Bid System

For supply of

Modular Furniture

Tender No.: IHUB-Data – Space Development works for in Modular Furniture IHUB-Data in 3rd floor Nilgiri & B3- Second floor, Vindhya Bhavan in IIIT-H campus, Premises of International Institute of Information Technology, Gachibowli, Hyderabad - 500032 /2022-23/3

Sealed quote should reach to the below address on or before 19th June 23, by 12 pm.

Academic Head
IIIT-H DATA IHUB FOUNDATION
IIIT Hyderabad
Professor CR Rao Rd, Gachibowli, Hyderabad,
Telangana 500032, India.

INTRODUCTION

The IIIT-H DATA IHUB FOUNDATION (henceforth referred to as the Purchaser), IIIT Hyderabad is planning to purchase Modular Furniture for office use. Bids are invited from bidders in two-cover format, as per the bill of quantity (BoQ) in Annexure-I.
1. BIDDER’S ELIGIBILITY CRITERIA

1.1) Bidder should be an OEM or its authorized vendor. The bidder should submit documentary proof that he is authorized by the OEM to supply the equipment.

1.2) The bidder should have a track record of having previously supplied similar equipment to Central/State Government or other reputed firms. Purchase order copies of previous installations are required along with customer contact details.

1.3) In the technical bid, the bidder should clearly demarcate the responsibilities between the OEM and the bidder. Complete details of the same have to be submitted in the technical bid. However, for complete supply and installation, the bidder shall be responsible.

1.4) The bidder has to provide an undertaking on the official letter-head of the company that it has not been blacklisted by any department or undertaking of the Central or State Government department/Public Sector Undertakings (PSU)/Public Sector Enterprises (PSE)/Banks in India.

1.5) The bidder (along with the OEM) should be in a position to demonstrate their competence and capability (with sales office and service center based in Hyderabad), as a team, to deliver all the services expected during the period.

2. SUBMISSION OF BID

2.1) The offer should be in the two-bid system in a two-cover format – i.e., “Technical bid” and “Commercial bid”. Last date of submission 19th June 23 by 12.00 P.M

2.2) Technical bid must contain only the technical details. This part must not include price offered by the bidder. The price must be mentioned only in the commercial bid part.

2.3) Late or delayed tenders shall be summarily rejected.

2.4) Bidder(s) must submit their PAN issued by Income Tax authorities, TIN, and a copy of the PAN / TIN with the bid.

2.5) Bid document(s) and all enclosures must contain the name and address of the bidder, as well as the signature and seal of the authorized representative of the bidder.

2.6) The Bank/RTGS details on the letter-head of the bidder(s) must be submitted along with the tenders (technical bid). A copy of the cancelled cheque should also be attached.

3. TECHNICAL BID

The technical bid should contain the following:

3.1) Overall compliance statement indicating adherence to each and every clause in the terms and conditions, as per Annexure-II.
3.2) Detailed technical description of the products and datasheets for the specific configuration options quoted.

3.3) A letter from the OEM authorizing the bidder to bid for this tender.

3.4) Terms for licensing (perpetual or linked with support contract) and service/support for each component. Terms for item usage and update should be unambiguously stated.

3.5) It is mandatory that the Bill of Quantity (BoQ) adequately covers all necessary equipment. The bidder is required to indicate, by filling-in Annexure-I, whether each line item in the BoQ is quoted.

3.6) The bidder must specify the exact make and model number as per the specification requested.

3.7) Material should be factory assembled and tested at the OEM site.

3.8) Technical proposal should contain un-priced detailed BoQ.

3.9) Part numbers for all the quoted products should be specified.

4. COMMERCIAL BID

4.1) The commercial bid should contain details of the prices for each of the item, clearly mentioning the rate and the quantity. Price quoted should be inclusive of all taxes, delivery and installation charges at IIIT-H DATA IHUB FOUNDATION, IIIT, Hyderabad.

4.2) Price must be offered only in the prescribed priced bid format for all the line items.

4.3) Price should include all discounts applicable to research institution

5. DELIVERY & INSTALLATION

The total solution consisting of supply and installation, as per the PO (Purchase order), should be completed within 6 weeks after receiving firm PO from IIIT-H DATA IHUB FOUNDATION.

6. WARRANTY AND OEM SUPPORT CONTRACT

6.1) The bidder/OEM shall be fully responsible for the warranty period.

6.2) Preventive maintenance and repairs supplied by the bidder are the responsibilities of the bidder.
7. GUIDELINES

7.1) Delayed and/or incomplete tenders are liable to be rejected.

7.2) The technical bid should not contain any price information. Non-conformance will result in disqualification.

7.3) All pages of the technical bid should be duly signed by the bidder.

7.4) The bidders are requested to go through the terms and conditions detailed in this document, before filling out the tender. Agreeing to the terms and conditions of the tender document (by signing all pages of the copy of the tender document) is a mandatory requirement.

7.5) Award criteria: the two-cover system will be followed; the technical and commercial bids will be opened:

(i) Commercial bids of technically qualified bids alone will be taken up for further processing. Decision of IIIT-H DATA IHUB FOUNDATION will be final and binding.
(ii) IIIT-H DATA IHUB FOUNDATION will award the contract to the bidder whose technical bid has been determined by the Committee to meet technical evaluation criteria, and who has offered the lowest evaluated bid price.

7.6) IIIT-H DATA IHUB FOUNDATION reserves the right to accept or reject any bid, and to cancel the tender process and reject all bids, at any time prior to the award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for the IIIT-H DATA IHUB FOUNDATION action.

7.7) The Director/Academic Head, IIIT DATA IHUB FOUNDATION, IIIT Hyderabad reserves the right to modify the technical specifications or the required quantity at any time.

7.8) Any disputes will be under jurisdiction of Hyderabad
7.9) The bid must be addressed to “The Academic Head, IIIT-H DATA IHUB FOUNDATION, IIIT Hyderabad the hard copy should be submitted via post or in person to – “IIIT-H DATA IHUB FOUNDATION, IIIT Hyderabad Professor CR Rao Rd, Gachibowli, Hyderabad, Telangana 500032”. In addition, soft copy should be emailed to purchases@ihub-data.iiit.ac.in

7.10) Contact: any queries or requests for clarification must be directed (through email only) to purchases@ihub-data.iiit.ac.in

**8. COMMERCIAL TERMS AND CONDITIONS**

8.1) The commercial bid should contain, among other things, payment terms, warranty, installation charges. These charges will be paid only after successful supply, installation and acceptance.

8.4) Price should be quoted per unit and the total amount for the required quantity should also be quoted.

8.5) Offer should be valid for 6 Weeks from the date of submission.

**9. PAYMENT TERMS**

9.1) Payment terms 50 % after delivery of material and balance 50 % on Installation / acceptance / submission of and warranty certificate.
### Annexure - I

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Description and Specifications</th>
<th>Unit</th>
<th>Qty</th>
<th>Reference images</th>
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<tbody>
<tr>
<td>1</td>
<td><strong>LINEAR WORKSTATION</strong>&lt;br&gt;SIZE - 1050W X 600D X 1200HT&lt;br&gt;SYSTEM - COLORS SERIES&lt;br&gt;SIZE:-1050mm (W) x 600mm (D) x 1200mm (H)&lt;br&gt;TYPE:-Desk base system (Sole )&lt;br&gt;TABLE TOP:-25mm thick E1 grade pre-laminated particle board table top with matching edge banding and aluminum flip up provision of size:- 500mm(W) x135mm(D) only anodized finish.&lt;br&gt;MAIN SPINE SHARING/ NON SHARING -900mm (W) x 300mm(H) / 400mm(H) and 30mm thick aluminum frame. Above table top:- Each workstation will have one pinup softboard + one laminate marker and rest of all fabric hardboards are considered.&lt;br&gt;RETURN SPINE/ PRIVACY:- Not considered.&lt;br&gt;SUPPORT LEGS &quot;A&quot;: Sole: A) 90degree or 98 degree Legs are made-up of Aluminum spl design extruded tube which gives sleeker look and avoid sharp edges. The tubes are connected with Die cast connectors for better aesthetics.&lt;br&gt;MAIN MODESTY:- 18mm Thk PLB I modesty considered at below wire tray main spine with necessary hardware. Table top to modesty height is 450mm. Modesty to finishing floor clearance is 300mm height.&lt;br&gt;END LEG MODESTY :-18mm Thk PLB I modesty considered at below wire tray main spine with necessary hardware. Table top to modesty height is 450mm. Modesty to finishing floor clearance is 300mm height.&lt;br&gt;WIRE MANAGEMENT: MS- POWDER COATED wire tray with switch plate 350W<em>150H below the table top and MS powder coated 60</em>30 mid legs with junction box covers are considered.</td>
<td>No.s</td>
<td>37</td>
<td>VINDHYA No.s</td>
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**120 DEGREE WORKSTATION** - 900-900W X 550D X 1200HT SYSTEM

- COLORS SERIES: 900mm/900 (W) x 550mm (D) x 1200mm (H)
- TYPE: Desk base system (Sole)
- TABLE TOP: 25mm thick E1 grade pre-laminated particle board table top with matching edge banding and aluminum flip up provision of size: 350mm(W) x 135mm(D) only anodized finish.
- MAIN SPINE SHARING/ NON SHARING: 750mm (W) x 450mm(H) and 30mm thick aluminum frame. Above table top: Each workstation will have one pinup softboard + one laminate marker and rest of all fabric hardboards are considered.
- RETURN SPINE/ PRIVACY: Not considered.
- SUPPORT LEGS: A) 90 degree or 98 degree Legs are made up of Aluminum spl design extruded tube which gives sleeker look and avoid sharp edges. The tubes are connected with Die cast connectors for better aesthetics.
- MAIN MODESTY: 18mm Thk PLB I modesty considered at below wire tray main spine with necessary hardware. Table top to modesty height is 450mm. Modesty to finishing floor clearance is 300mm height.
- END LEG MODESTY: 18mm Thk PLB I modesty considered at below wire tray main spine with necessary hardware. Table top to modesty height is 450mm. Modesty to finishing floor clearance is 300mm height.

**WIRE MANAGEMENT:**
- MS POWDER COATED wire tray with switch plate 350W*150H below the table top and MS powder coated 60*30 mid legs with junction box covers are considered.

| NILGIRI | No.s | 46 |
CABIN TABLE

- MAIN TABLE SIZE: 1500L X 750D X 750HT
- SIDE COMPOSITE STORAGE SIZE: 900L X 450D X 750HT

TYPE: Loose furniture

CONFIGURATION: L shape type

Table top: 25mm thick E1 grade pre-laminated particle board table top with matching edgebanding and aluminum flip up provision of size: 500mm(W) x 135mm(D) only anodized finish.

LEGS: SOLE Legs made up of aluminum and fixed with die-cast connector which makes weld-free design. Slant legs is with 98 degree & straight 90 degree. Extrusion are made in trapezoid shape cross section of size 55 x 30 x 65mm which gives aesthetical look and leg to leg beam will be made of Aluminum extruded powder coated with Trapezoidal cross section of size 55 x 40 x 65mm.

BEAMS: Horizontal beams below table top will be with 40mm x 30mm rectangular tube CRCA Powder coated.

MODESTY: 18mm Thk PLB 1 modesty considered at below wire tray main spine with necessary hardware. Table top to modesty height is 450mm. Modesty to finishing floor clearance is 300mm height.

WIRE MANAGEMENT: MS powder coated wire tray with switch plate 150D*150H below the table top and PVC wire guard are considered for wire management.

SIDE STORAGE SPECIFICATIONS:
- Top - 25mm thick & Body - Made of 18mm thick pre-laminated particle board with openable shutters and Aluminium Finish C- handles + lock and keys.
- 60mm thick partition:
- 1500/900/750mmWx60mmDx1200mmH above table top:
- Each will have one pinup & one Lam marker inside & rest all will be fabric hard board
- Below table top: Both sides pre laminate tiles with two level raceway in main spine & skirting level raceways.

VINDHYA
- No.s 20

NILGIRI
- No.s 4
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<th>Tender No.: Modular Furniture – Space - 2022-23/3</th>
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**PLB MOBILE PEDESTAL-2D+1F WITH CUSHION**

**TOP SIZE:** 400L X 450D X 600HT

**Size:** 400W x 450D x650H (2 Drawer+1 Filling Unit)

PreLaminated Mobile pedestal unit with 3 drawers. Upper 2 box drawers + 1 file drawer provided with Inner Metal Powder Coating Boxing sliding with soft closure Telescopic channels with rollers consists of 05no's heavy duty castors with PVC Depressed/Aluminium handles and a single central locking is considered.

- PLPB pedestal with complete prelaminate particle board and with PVC lipping.
- All pedestals with heavy duty soft closing telescopic slides.
- Each set of slides can bear a load of 35kgs per drawer.
- All pedestals supported by 5 nos. heavy duty castors, pedestal can withstand a load of 80kgs.
- Maximum sitting load on pedestal will be 100kg.
- Lock keys and body is made of anti-bacterial material.
- Pedestals are provided with an option of manual key lock or the numeric lock system.
- Master keys are provided in case of loss of keys, available with the facility managers.
- PLPB pedestals come with Aluminium depressed handles.

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<th>VINDHYA</th>
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<tbody>
<tr>
<td>NILGIRI</td>
<td>No.s</td>
<td>46</td>
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</table>

**CABIN TABLE - SYSTEM: COLOURS LEG**

**MAIN TABLE SIZE:-**

1500m (W) x 750mm (D) x 750mm (H)

**SIDE STORAGE SIZE:-**

900m (W) x 450mm (D) x 750mm (H)

**TYPE:-** Loose furniture

**CONFIGURATION:-** L shape

**Table top:-** 25mm thick E1 grade pre-laminated particle board table top with matching edgebanding and aluminium flip up provision of size:- 500mm(W) x 135mm(D) only anodized finish.

**LEGs:** SOLE Legs made-up of aluminum and fixed with die-cast connector which makes weld-free design. Slant legs is with 98 degree & straight 90degree. Extrusion are made in trapezoid shape cross section of size 55 x 30 x 65mm which gives aesthetical look and leg to leg beam will be made of Aluminum extruded powder coated with Trapezoidal cross section of size 55 x 40 x 65mm.

**BEAMS :** Horizontal beams below table top will be with 40mm x 30mm rectangular tube CRCA Powder coated.

**MODESTY: 18mm Thk PLB l modesty considered at below wire tray main spine with necessary hardware.**

Table top to modesty height is 450mm. Modesty to finishing floor clearance is 300mm height.

**WIRE MANAGEMENT:** MS powder coated wire tray with switch plate 150D*150H below the table top and PVC wire guard are considered for wire management.

**SIDE STORAGE SPECIFICATIONS:-**

- Top - 25mm thick & Body - Made of 18mm thick pre-laminated particle board with openable shutters and Aluminium Finish C- handles + lock and keys.

| VINDHYA | No.s | 7 |
| 6 | 5 PAX MEETING TABLE SIZE: 1800L X 1350D X 750HT SYSTEM: COLOURS LEG Size: - 1800 (W) x 1350mm (D) x 750mm (H) TYPE: - Loose furniture TABLE TOP: - 25mm thick E1 grade pre-laminated particle board table top with matching edge banding and aluminum flip up provision of size: - 500mm(W) x 135mm(D) only anodized finish. SUPPORT LEGS: SOLE Legs made up of aluminum and fixed with die-cast connector which makes weld-free design, Slant legs is with 98 degree & straight 90 degree. Extrusion are made in trapezoid shape cross section of size 55 x 30 x 65mm which gives aesthetical look and leg to leg beam will be made of Aluminum extruded powder coated with Trapezoidal cross section of size 55 x 40 x 65mm.
Mid legs: MS powder coated mid legs with junction box covers are considered. Beams: MS powder coated 50x25 beams are considered. BEAMS: Horizontal beams below table top will be with 40mm x 30mm rectangular tube CRCA Powder coated. WIRE MANAGEMENT: MS-Powder coated wire tray 150(D)*150(H) with switch plate and vertical cable raisers / PVC wire guard are considered for wire management.

VINDHYA

| 7 | 5 PAX MEDIUM HEIGHT STORAGE SIZE: 1500L X 450D X 1200HT
Size: - 1500 (W) x 450mm (D) x 1200mm (H)
TYPE: - Loose furniture
SPECIFICATION: - Top & Body - Made of 18mm thick pre-laminated particle board with openable shutters and Aluminium Finish C- handles + lock and keys.

VINDHYA

| 8 | WORKSTATION / CABIN CHAIR Base: The 640mm dia (26 inches) five pronged base is made out of Chrome Base – Reinforced with Medium Back, with Upholstered Seat & Mesh Back Synchronized Mechanism, with Multi-Position Locking Height with Lumbar Support Height fixed Armrest Gaslift for Seat height adjustment Standard 5-prong Nylon Base color: Black Fabric MAKE

VINDHYA

<p>|   | NILGIRI |</p>
<table>
<thead>
<tr>
<th>9</th>
<th>CABIN/CONFERENCE CHAIR</th>
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<tr>
<td></td>
<td>• Medium Back Mesh Chair</td>
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<tr>
<td></td>
<td>Medium back chair with knee tilting mechanism with Multiple locking system, ABS for seat &amp; mesh back with lumber support, Height &amp; width adjustable armrest with swivel &amp; depth Adjustable arm pad, gas lift for height adjustment, Nylon base with castors. Upholstery: Black Fabric. NEZ MB - 878KTA78N2.</td>
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<td>VINDHYA</td>
<td>No.s</td>
<td>17</td>
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## ANNEXURE -II: TECHNICAL BID COMPLIANCE CHECKLIST

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Criterion</th>
<th>Yes/No</th>
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<tbody>
<tr>
<td>1</td>
<td>Letter from OEM that the bidder is authorized to supply the equipment</td>
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<tr>
<td>2</td>
<td>Whether the bidder has supplied similar equipment to Govt institutes or</td>
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<td>reputed firms and whether documentary proof attached</td>
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<tr>
<td>3</td>
<td>Declaration that the bidder is not blacklisted by any Govt entities in</td>
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<td>India</td>
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<tr>
<td>4</td>
<td>Detailed technical specifications and datasheets for all line items</td>
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<tr>
<td>5</td>
<td>BoQ compliance sheet filled in and a copy of masked commercial bid</td>
<td></td>
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<tr>
<td></td>
<td>attached</td>
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</table>
Please Share the Bids as per the below details.

To,
Academic Head,
IIIT-H DATA I-HUB FOUNDATION,
GST.NO-36AAFCI7519A1ZS.

(Bids are not accepted, if any changes are made from the above given details)